

ABERDEEN PROVING GROUND RETIREE COUNCIL

MEETING MINUTES

Saturday, April 22, 2017

Council members present: Chair LTC (Retired) Nelson Laughton, Co-Chair 1SG (Retired) Thomas Shumate, CMSGT (Retired) Thomas Alley, SGM (Retired) Robert Richardson Jr., SSG (Retired) Rita Hewitt, SSG (Retired) Lionel Palmer, SSG (Retired) and RSO Ms. Betty Willard

Council members not present: SGM (Retired) Frank Yoakum, 1SG (Retired) Lonzia Hawks, MSG (Retired) Nancy West, SFC (Retired) Rich Zalusky, SSG (Retired) Genaro Flores Jr., and DHR Mrs. Janet Dettwiler.

The meeting was called to order at 9:00AM.

Topics of discussion:

Free State Coordination (Set-up, Program and Cleanup) – Mr. Palmer briefed that coordination with Free State leadership finalized and list of names will be provided the week prior to RAD event. Mr. Palmer, Mr. Alley, Mr. Richardson and Mr. Shumate will support 12 May AA Recreation Center Setup.

Program Review – Minor changes recommended and approved to program. Outstanding issues that need to be addressed prior to 1 May – Identify Chaplain (By-Name); Senior Commander attendance and role; finalized panel members and VA Claims room location. Mr. Shumate has lead on finalizing and publishing program.

Vendor List – Council members reviewed and updated vendor list. Mr. Shumate will consolidate updates, publish and provide updated copy to council members.

Review Marketing Plan for Final Push – APG Newspaper, Twitter, Message Boards week of 24 April through 12 May; posters placed at Kirk, AA Recreation CTR, PX, Commissary, Bldg. 4305 and AA Gym NLT 27 April; flyers delivered to local VFWs week of 27 April and local news media.

AA Ball Room Lay Out – Mr. Shumate task to review, publish and distribute final ball room layout NLT 10 May.

Garrison Commander briefing/update – Scheduled 2 May, 1100, building 305, small conference room. Mr. Shumate will update Garrison Commander on final program.

Audio-Vision Support – Auto vision support requested and poster have been published.

Remaining Scheduled Council Meetings 2017

May 12 (RAD Set-Up)

May 13 (RAD)

May 20 (AAR) (CHANGE)