

ABERDEEN PROVING GROUND  
RETIREE COUNCIL MEETING MINUTES  
Saturday, August 24, 2013

Council members present: Chair LTC (Retired) Nelson Laughton, Co-Chair SFC (Retired) Louise Leonguerrero, 1SG (Retired) Thomas Shumate, SFC (Retired) Rich Zalusky, SSG (Retired) Genaro Flores Jr., SSG (Retired) Lionel Palmer, and ARSO Mrs. Jean Flores.

Council members not present: CSM (Retired) Godofredo Posadas, 1SG Lonzia Hawkins, RSO Ms Betty Willard and Mrs. Janet Dettwiler (DHR/AG).

The meeting was called to order at 9:00 AM.

**Topics of discussion:**

**Council Memorandum** – Updated memorandum provided to present council members.

**RAD 2013 Lunch Option** – Rich Zalusky provided formal quote from First Sergeant's Smoked BBQ for \$646.60. Council members discussed and agreed to increase the meal service level from 75 to 100. This decision based on lunch will be catered at the recreation center. Rich Zalusky was tasked to revisit Mr. David Crump, owner of 1SG Smoked BBQ for new quote and furnish Nelson Laughton with final price quote.

**RAD 2013 Vendors Spreadsheet** – Council deferred discussion on vendors list. Tom Shumate tasked to contact Louise Leonguerrero to coordinate meeting with Nelson Laughton on status. Nelson will approach potential vendors for contribution to offset retiree lunch cost, speaker gift and event program production. John Hopkins will provide JHP bag and pill box for handout material.

**RAD 2013 program format** – Council conducted initial review of program format and flyer. Discussion included:

- Final program 4 October; estimated cost to publish program \$150.00, Check to be made out to Staples – Tom Shumate
- Marketing – Initial APG Save that Date sent the first week of September - Tom Shumate (Done)
  - Full APG News article - Last week of September – Tom Shumate
  - Local Harford/Cecil News article - Mid/Late September - Nelson Laughton
  - Flyers – Recreation Center, PXs, Commissary, VFWs, etc... - All
  - Large event signs (4) - Janet Dettwiler
  - PX bill board – Rich Zalusky
- Directional signs - Large road signs from DES – Janet Dettwiler; Small signs – Fred Posadas
- Pre-brief – 10 September GC – Janet Dettwiler; 16 September CG – GC and Janet Dettwiler
- Confirm Chaplain and garrison organization panel members (Legal, FMWR, ACS) – Janet Dettwiler
- Confirm external garrison organization panel members (VA, Social Security, TRI-Care, etc) – Louise/Tom

**OTHER 2013 Program Taskers**

- FreeState Challenge support for 18/19 October – Rich Zalusky
- Speaker gift – Nelson Laughton
- Sheet cleaning quote – Rich Zalusky/Jean Flores
- Site layout by table – Tom Shumate

Next scheduled meeting – 14 September 2013, 9AM

The meeting was adjourned at 10:00AM.