

ABERDEEN PROVING GROUND
RETIREE COUNCIL MEETING MINUTES
SATURDAY, March 16, 2013

Council members present: Chair LTC (Retired) Nelson Laughton, Co-Chair SFC (Retired) Louise Leonguerrero, RSO Ms. Betty Willard, ISG (Retired) Thomas Shumate, MSG (Retired) Lonzia Hawkins, SFC (Retired) Rich Zalusky, SSG (Retired) Genaro Flores Jr., and SSG (Retired) Lionel Palmer.

Council members not present: SFC (Retired) David Pickett and Mrs. Janet Dettwiler (DHR/AG).

The meeting was called to order at 9:00 AM.

Introduction of new council members SSG (Retired) Genaro Flores Jr. and SSG (Retired) Lionel Palmer.

Topics of discussion:

RAD 2013 guest speaker – Council members discussed possible candidates and established merit list (1) Mr. Larry Kimble – back round Federal VA/Medicare; (2) Mrs. Nancy Jacobs, Maryland State Senate; (3) Mr. Andy Harris, Congressman. Council member action assigned to Tom Shumate for Mr. Kimble invite.

RAD 2013 program format:

Set up of program site will be completed Friday and early Saturday morning as in past years. The DHR will confirm AA Recreation Center reservation. Council member action assigned to Tom Shumate.

Initial vendor list scrub – Discussion included the confirmation of this year potential vendor list and their requirements. Council member action assigned to Louise Leonguerrero and Lonzia Hawkins.

Program Layout – Discussion included limiting vendor activities to after main program and prior to lunch; conduct panel question and answer session, marketing program and having lunch onsite. Council members agreed to table discussion at next meeting.

Lunch options – Rich Zalusky provided council members with initial menu option from 1SG Grill located within AA Recreation Center. Council members reviewed menu options, selected potential lunch meal and requested the 1SG Grill manager be approach for an estimate bases on a headcount of 75. Discussion also included approaching the installation golf course facility to determine their capability of catering lunch and potential cost. Council members' action assigned to Rich Zalusky (1SG Grill) and Louise Leonguerrero (Golf Course).

Historical Records - Documentation shall include, but not be limited to council meeting minutes, news articles and RAD programs, direct cost receipts, etc., and that these files will be maintained by the installation Retirement Service Officer. Council member action assigned to Tom Shumate and Rich Zalusky.

Council Membership Memorandum - Chair requested that a Retiree Council appointment memorandum be update and provide to the council. Council member action assigned to Tom Shumate.

Next scheduled meeting – 20 April 2013, 9AM

The meeting was adjourned at 10:00 AM.